

January 8, 2024

The Board of Finance annual meeting was called to order at 6:32 p.m. by Dr. Quin.

Dr. Quin led the board and audience in the Pledge of Allegiance.

Indiana law requires the Board of Finance to meet annually after the first Monday in January on or before the last day of January. The following board members were present Dr. Quin, Mr. Mullett, Mr. Beattie, Mr. Wolfe, Ms. Justice, and Dr. Rogers. Mr. Hoover was not present. Mr. Wolfe nominated Dr. Rogers to be the president of the Board of Finance, nomination was approved 6-0. Dr. Quin nominated Ms. Justice to be secretary of the Board of Finance, nomination was approved 6-0. Mr. Durrwachter reviewed the finances, finance indicators, and investment report as required by IC 5-13-7-7 noting the changes. There are six indicators the state monitors. The first is the average daily membership (ADM).

Mr. Durrwachter reviewed the following with the Board:

- Average Daily Membership - Peru Community Schools had an enrollment of 2,044 students in 2014-15 school year to this year in the fall we were at 1,842 students. The ADM has declined an average of 19 students per year. There are now 2 counts days, fall and spring. Fiscally the spring count day is the count day that is used.
- Fund Balances - The fund balances as of December 2022. The Education and Operation funds have increased due to increased state funds, an increased assessed value, and federal grants offsetting accounts. All these factors have created a healthy cash balance for our corporation. As federal stimulus funds run out, our education and operation fund balance will begin to decrease.
- Annual Deficit/Surplus - Revenue is still exceeding expenditures. With an increase in the state budget and federal grant funds we have been able to have a surplus. Exceptions are transfers from one fund to another.
- Fund Balances and Percent of Expenditures - An 8.3% fund balance (1 month of expenditures) is considered a minimum for financial health. A 20% balance (slightly over 2 months of expenditures) is a desired target for most districts. Mr. Durrwachter stated that he believes that PCS balance of 42.7% is considered a sign of above average financial health and the highest in the county. PCS is taking steps through maximizing operational efficiencies to maintain a safe balance while continuing to update facilities.
- Revenue by Type - Revenue for PCS from all sources is within the expected ranges, and PCS has no operating referendum revenue.

- Operating Referendum Revenue as Percent of Total Revenue - Peru Community Schools has not sought an operating referendum; therefore, this indicator does not apply to PCS.

Dr. Rogers motioned to adjourn the Board of Finance meeting at 6:45 pm; the board voted 6-0 to adjourn.

The regular meeting of the Board of School Trustees was called to order at 6:45 p.m. by Dr. Quin. Mr. Hoover entered the meeting at 6:45 pm.

On motion by Mr. Wolfe, seconded by Mr. Beattie, the board approved the agenda 7-0.

On motion by Mr. Justice, seconded by Dr. Rogers, the board approved the minutes from December 18, 2023, 6-0-1. Dr. Quin abstained.

BOARD REORGANIZATION

Dr. Cole chaired the election of Board President. She asked for nominations for the office of president. She then opened the floor for nominations. Mr. Wolfe nominated Dr. Quin. Mr. Beattie nominated Mr. Mullett. Dr. Cole moved to close the nominations; nominations were closed. Dr. Quin was approved as Board President by a majority vote of 4.

Office of Vice President

Ms. Justice nominated Mr. Wolfe. Dr. Quin moved to close nominations; nominations were closed. Mr. Wolfe was approved by a vote of 7-0.

Office of Secretary

Mr. Mullett nominated Ms. Justice. Dr. Quin moved to close nominations; nominations were closed. Ms. Justice was unanimously approved 7-0.

Heartland Career Center Board Representative

Ms. Justice nominated Mr. Wolfe to continue. Dr. Quin moved to close nominations; nominations were closed. Mr. Wolfe was approved 7-0.

Athletic Board Representative (2)

Dr. Cole stated Mr. Quin, the athletic director, had recommended no longer having an athletic board committee. There was discussion from the board about whether to continue with the Athletic Board committee or have 2 athletic liaisons from the board. On a motion by Dr. Rogers, seconded by Mr. Mullett, the board approved the tabling of the proposal of longer having an athletic board committee. After discussion, the board recommended two liaisons with a vote of 7-0, serve as prior year for representation.

Peru Park Board Representative

Ms. Justice nominated Mr. Hoover to continue. Dr. Quin moved to close nominations; nominations were closed. Mr. Hoover was unanimously approved 7-0.

Art Collection Advisory Board Representative

Ms. Justice nominated Mr. Wolfe to continue. Dr. Quin moved to close nominations; nominations were closed. Mr. Wolfe was approved by vote of 7-0.

ISBA Legislative Representative

Mr. Mullet nominated Dr. Quin. Dr. Quin moved to close nominations; nominations were closed. Dr. Quin was unanimously approved 7-0.

Treasurer

Dr. Cole recommended Mr. Durrwachter continue as treasurer. Mr. Wolfe moved to accept the recommendation, seconded by Ms. Justice, unanimously approved 7-0.

Deputy Treasurer

Dr. Cole recommended Mrs. Smith continue as deputy treasurer. Mr. Mullett moved to accept the recommendation, seconded by Dr. Rogers, approved by vote of 7-0.

I. PUBLIC COMMENT

- II. CELEBRATIONS - Dr. Cole showed a celebration slide show of a variety of positive staff actions from the past month.

III. PROGRAM

- A. BLAIR POINTE PRESENTATION - Principal Mr. Fuller first thanked the Blair Pointe teachers for all their work and professionalism. He highlighted PTO events that have happened thanks to Shine Hall and Jessica Ansari. PTO has had a huge involvement this year. He explained they have been able to implement a coaching cycle with the guidance of Dr. Cole. Providing a 5-step process to provide support for newer teachers. He highlighted another important event that took place with the 4th graders. The American Legion did an American flag folding demonstration. Another part of the American Legions civic unit was an American flag essay contest. Every 4th grader in Miami County wrote an essay on the topic "What do you think about when you see our country's flag" Blair Pointe was fortunate to have both the male and female winners. Our 4th grade male winner was Cuyler O'Malley from Mrs. Wylam class, and our 4th grade female winner was Falan Martin from Mrs. McBride's class. Both students read their winning essays to the board and audience.
- B. TRANSPORTATION PRESENTATION - Ron Potts gave an overview presentation on transportation updates. He explained the new stop arm cameras. SS installed 14 cameras over Christmas break. George Morris explained that each camera points in multiply different directions. It will get a picture of the direction of travel, distance view of the vehicle, close view of the vehicle, the driver, and license plate. He also reviewed the bussing camera system inside the buses and the GPS system. Brooke Killion reviewed the bus master system in Skyward that replaces the bus cards students use to have. They have set up all AM/PM routes. It has each stop listed, what time the bus gets to that stop and then all the kids get off or on at that stop. Secretaries will be able to click on that student to know exactly what bus they should be on in the morning and afternoon. She explained bus drivers transporting Headstart students have requirements to be certified. George Morris complimented and explained to the board and audience how great of a job both Ron and Brooke are doing. Brooke mentioned that after school Cards and Eagles will be coming up.

C. DISTRICT ASSESSEMENT DATA AND GRAUDATION RATE UPDATE - Dr. Cole reviewed the IRead and ILearn data and presented next steps to improving. She also reviewed graduation rate trends and patterns from the past few years.

D. YMCA MOU - Dr. Cole reviewed the MOU between the Miami County YMCA and the Peru Community Schools for the launchpad program. The Project Launchpad program is an online learning platform aimed at developing entrepreneurship, resilience, college and career readiness, and financial literacy among students aged 13-18.

On motion by Dr. Rogers, seconded by Ms. Justice, the Board unanimously approved the MOU between Peru Community Schools and Miami County YMCA for the Project Launchpad Program 7-0.

E. PARKVIEW MOU - Dr. Cole reviewed the MOU between Parkview Hospital and Peru Community Schools for student interns. The board had some questions that needed to be answered by Mrs. Merrick who was unable to attend. Item was tabled based on specific questions for Mrs. Merrick regarding Parkview Hospital locations.

On motion by Dr. Rogers, seconded by Mr. Mullett, the board voted 7-0 to table the approval of the MOU between Parkview Hospital and Peru Community Schools for student interns.

G. RECOMMENDATION FOR ATTORNEY - Dr. Cole recommended Church Church Hittle & Antrim for the school corporation's attorney. Dr. Cole explained her research and cost analysis for the recommendation.

On motion by Ms. Justice, seconded by Mr. Wolfe, the board voted 7-0 to approve the recommendation for Church Church Hittle & Antrim for the school corporation's attorney.

H. BOARD MEETING CALENDAR - Three possible calendars were presented to the board to decide on next year's meeting schedule. The board decided on the third Monday of the month.

On motion by Ms. Justice, seconded by Mr. Wolfe, the board voted 7-0 to approve the third Monday of the month board meeting schedule calendar.

I. NEOLA POLICY FIRST READING - Dr. Cole reviewed the following policies for a first reading.

Administration

po1630.01 Family & Medical Leaves of Absence ("FMLA')

Professional Staff

po3430.01 Family & Medical Leaves of Absence ("FMLA")

Support Staff

po4430.01 Family & Medical Leaves of Absence ("FMLA")

J. ADOPTION OF SUPPLEMENTAL CURRICULUM RESOURCES FOR THE JUNIOR SENIOR HIGH SCHOOL - Dr. Cole asked for permission to accept the quotes for the supplemental curriculum resources for the Junior Senior High School using grant money for \$81,159.54.

1. Dual Credit Supplemental Curriculum for \$14,476.55
 - Beginnings and Beyond: Foundations in Early Childhood Education - Cengage \$4,740.00 (6 years)
 - Accounting Fundamentals - Cengage \$1,188.70 (6 years)
 - Advanced Accounting: Century 21 Accounting - Cengage \$873.75 (6 years)
 - Business 12E as digital source - Cengage \$2,618.00 (6 years)
 - Learning Marketing as digital source - Cengage \$467.50 (3 years)
 - Survey of Economics as digital source - Cengage \$3,272.50 (3 years)
2. Construction I-III - IKORCC \$1,242.83 (6 years)
3. United States Government and Civics (class set and digital) - McGraw Hill \$6,345.00 (3 years)
4. Geography: The Human and Physical World (digital) - McGraw Hill \$7,497.60 (3 years)
5. Earth Space Science (class set/digital) - HMH \$8,264.58 (5 years)
6. 8th grade Social Studies (1 year license extension to digital licenses) - Savvas \$3,770.00 (1 year)
7. The American People Creating a Nation and a Society v. 1 E. 8 (digital resource) dual credit class - Pearson \$3,000.00 (1 year)
8. Beginning Childhood (class set with digital) - Goodheart-Wilcox \$4,106.25 (6 years)
9. Comprehensive Health for High School - Goodheart-Wilcox \$12,640.20 (6 years)
10. Housing and Interior Design - Goodheart-Wilcox \$3,285.00 (6 years)

On motion by Dr. Rogers, seconded by Ms. Justice, the board unanimously approved to accept the quotes for the supplemental curriculum resources for the Junior Senior High School using grant money for \$81,159.54.

IV. PERSONEL

A. RESIGNATIONS/RETIREMENTS/SUSPENSIONS/TERMINATIONS

1. Terri Bargerhuff - resignation Blair Pointe special education aide.
2. Leah Jeffers - resignation Blair Pointe kitchen.

B. RECOMMENDATION FOR SUB CUSTODIAN

1. Alton Johns - sub custodian

C. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Shaun Dwyer - JV head baseball (lay) baseball coach.

On motion by Mr. Mullett, seconded by Ms. Justice, all personnel items were approved by the board with 7-0.

V. BUSINESS

A. Donations

1. \$962.64 to Peru Community Schools for students in need/homeless from St. Charles Borromeo Catholic Church.

On motion by Ms. Justice, seconded by Dr. Rogers, the board approved the donation 7-0.

VI. BUDGET

- A. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. On motion by Ms. Justice, seconded by Mr. Hoover, the Board approved the claims by a vote of 7-0 as follows:

AP SUMMARY

EDUCATION FUND	193,267.94
OPERATING FUND	97,622.18
SCHOOL LUNCH FUND	33,718.39
INSURANCE WELLNESS CLINIC	6.00
REIMBURSEABLE FUND	61,901.14
HIGH ABILITY GRANT	1,192.56
TITLE I 23/24	578.67
PARENT NURTURING PROGRAM	499.44
TITLE IV-A SAFE & DRUG FREE	40.57
TITLE VIB RLIS FFY 21-23	1,740.58
ESSER III	12,349.72
TOTAL	402,917.19

PR SUMMARY

EDUCATION FUND	5,694.63
OPERATING FUND	332.33
FRINGE BENEFITS	319,331.43
TOTAL	325,358.39

- B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the monthly fund monitoring report. Questions were asked and answered.

On motion by Ms. Justice, seconded by Mr. Beattie, the Board unanimously approved the fund monitoring report 7-0.

C. RECOMMENDATION FOR DIRECTORS RAISES - Dr. Cole recommended the following directors raises.

1. Andrea Barker - nurse \$47,500.00 (see pay agreement)
2. George Morris - tech \$78,000 (see pay agreement)
3. Ron Potts - transportation \$49,000 (see pay agreement)
4. Chuck Hight - \$29.50 per hour (see pay agreement)
5. Sidney Fuller - \$27,825 (see pay agreement)

These new contracts would supersede the first director contracts from 6-20-23.

On motion by Ms. Justice, seconded by Dr. Rogers, the board approved the directors' contracts with the new rates 7-0.

D. KITCHEN EQUIPMENT QUOTE - Dr. Cole asked for approval to purchase from HPS (\$212,463.02) for a mobile heated cabinet.

On motion by Dr. Rogers, seconded by Mr. Wolfe, the board approved the quote from HPS (\$212,463.02) for a mobile heated cabinet.

E. TRANSITION TO TEACHING PAYMENT - Dr. Cole recommended reimbursement of \$1,500.00 for transition to teaching classes for Ashley Linkenhoker and Bob Huppenthal with a signed agreement to stay in the district.

On motion by Dr. Rogers, seconded by Ms. Justice the board approved the reimbursement of \$1,500.00 for transition to teaching classes for Ashley Linkenhoker and Bob Huppenthal 7-0.

F. RESOLUTION FOR BOARD COMPENSATION - Mr. Durrwachter recommended board compensation and per diem for the 2024 calendar year.

On motion by Ms. Justice, seconded by Mr. Mullett, the board approved the board compensation and per diem for the 2024 calendar year.

VII. BOARD MEMBER COMMITTEE REPORT -

1. ISBA Legislative Representative - A bill being discussed that a minimum teacher salary would be \$60,000 for each full-time teacher. Discussions on how the amount could be sustained and how to get teachers that aren't that amount to that amount. Mr. Mullett stated it was also mentioned of discussions of that matter through the Education Board at the National level. There is also a bill going through in curriculum that would require and mandate schools to include cursive writing in its curriculum.
2. Heartland Career Center - Mr. Wolfe said there is a meeting on Wednesday January 17th. They had regional competitions and 9 local kids from Peru went on state competition. The building project for a new roof is still being planned.

3. Art Collection Advisory - Mr. Wolfe stated our Art Gallery has the Garrett School photography collection on display at this time. Next meeting is Wednesday January 10th at 10:30 am.

VIII. BOARD AND ADMINISTRATION COMMENTS

Mr. Wolfe thanked Dr. Cole for the data information on IRead and ILearn and also the graduation rate data. Mr. Wolfe wanted to address the controversy last month regarding the TAG grant. He said people have every right to complain and criticize. He wanted to point out this school year they gave out more pay raises and benefits than has ever been done before. He pointed out the raises given in the years prior to this year also. He understands people have right to get upset, but wants employees to also remember the large raise increases and benefits approved.

Dr. Quin added at his school board president round table discussions our school corporation gave the largest raise this year in this region. He also reminded everyone we have a new board meeting calendar and next months meeting will be February 19, 2024.

IX. ADJOURNMENT

With no further business to discuss, Ms. Justice motioned to adjourn the meeting at

Secretary,

Brittany Justice